

Overpaid Housing Benefit Income and Expenditure form

Here is enclosed an income and expenditure form for you to complete.

Please return this form together with documentary evidence to support all your income and expenses i.e. wages, pension, and outgoings, i.e. credit card, store card, catalogue bills, last two months bank statements for all accounts held, loan agreements.

All evidence provided must be dated within the last two months and must be consecutive

We need to see a scanned / digital photo of the original document. We recommend you don't send important documents through the post.

You can send the information by email to benefits recovery@hillingdon.gov.uk

If you have any enquiries, please contact us on the telephone number below.

Please complete and return to:

Hillingdon Borough Council Housing Benefit Overpayment PO BOX 1120, Number 1 Market Street, Nelson, Lancs, BB9 7LD.

Corporate Collections Section
Finance
T. 01895 277011 24 Hour Payment Line 01895 556699
benefitsrecovery@hillingdon.gov.uk www.hillingdon.gov.uk
London Borough of Hillingdon
PO BOX 1120, Number 1 Market Street, Nelson, Lancs BB9 7LJ

Please note

Name:

As everybody has different income and expenditure, the ones listed are those which are found to be the most common. Should you have any which are additional (income and/or outgoings) to these, please provide details in the space provided.

Breakdown of Income and Expenditure

Claim No:				
Address:				
Telephone No:				
Name of employer:				
Address of employer:				
Employers telephone number:				
Works no / pay reference:				
Preferred monthly payment date:	1 st	/	15 th /	25 th

INCOME - MONTHLY	AMOUNT (£)	EVIDENCE SUPPLIED (Y/N)	ESSENTIAL EXPENDITURE - MONTHLY	AMOUNT (£)	EVIDENCE SUPPLIED (Y/N)
Earnings / Wages (inc self employed)			Rent, including any arrears paid		
Partners Earnings			Mortgage, including any arrears paid		
Benefit received from DWP			Water Charges		
State Retirement Pension			Council Tax including arrears paid		
Partner's State Retirement Pension			Gas		
Private Pension you / partner			Electricity		
Income from Adults in the property			Telephone / Internet		
Maintenance / Child Support			TV Licence		
Child Benefit			Appliance Rentals / Service Contracts		
Tax Credits			Child Support paid by you		
Any other income (provide details)			Vehicle Finance / insurance		
Student Loan / Grant / Bursary			Fuel		
Capital/Savings			Fares / Travel		
			Food, Toiletries, Cleaning etc		
			School Meals/Meals at work		
			Clothing & footwear		
			Any Other		
			Loans		
			Credit Cards		
			orean daras		
(1)TOTAL INCOME			(2) TOTAL ESSENTIAL EXP		
INFORMATION TO BE SUPPLIED BY YOU			NON ESSENTIAL EXPENDITURE - MONTHLY		
2 months bank statements for ALL		SUPPLIED			
accounts you / partner hold.	(£)	(Y/N)	Newspapers / Magazine		
Acc no:			Gambling /Lottery		
Acc no:			Take away / Eating out		
Acc no:			Cigarettes / Alcohol		
Acc no:			Sky / TV Subscription		
Acc no:			Online Gaming		
Acc no:			Gym Membership		
Acc no:			Gift saving / Donations		
			Entertainment		
			Store Cards		
			Tuition Fees		
			(3)TOTAL NON ESSENTIAL EXP		
EXCESS INCOME = (1) TOTA	L INCOM	E MINUS (2	2) TOTAL ESSENTIAL EXP =		