

Venue: Virtual Meeting: Google Meet	Time: 7.30pm - 9.00pm	Date: Tuesday 29 th September, 2020
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Attendees

- Jean Hillman (**JH**) – Chair.
- Dylan Brown (**DB**) - Hillingdon Youth Council (HYC)
- Richard Mills (**CIlr RM**) - LBH Councillor
- Roy Parsons (**RP**) - Chair of Hillingdon Neighbourhood Watch (HNW)
- Lakhbir Randhawa (**LR**) - Children and Young People Services Supervisor
- Jacqueline Robertson (**JR**) - Service Manager, Hillingdon Community Safety
- Mario Muir (**MM**) - Senior Community Safety & Domestic Abuse Officer
- Colleen Sullivan (**CIlr CS**) - Lay Member
- Chris Tarr (**CT**) - Lay Member
- Zubin Writer (**ZW**) - Inspector, Hillingdon Metropolitan Police Service (MPS)

Apologies

- Jude Noronha (**JN**) - Victim Support
- Pin Bains (**PB**) - Vice Chair
- Dan Kennedy (**DK**) - Director, Housing, Environment, Education, Performance, Health & Wellbeing - Residents Services, London Borough of Hillingdon

Agenda

Welcome

JH welcomed everyone to the virtual meeting and thanked them for their attendance. JH confirmed that the meeting was to be recorded, solely for the purposes of getting them transcribed accurately and then invited all present to identify themselves via introductions.

Minutes of last Meeting and matters arising

JH reaffirmed that the minutes of meeting were sent out a long time ago.

CS pointed out an error in the minutes, being that at part 5, it should read **Natasha Nugent**. (Amended)

Service Level Agreement/Website report

JH enquired where we were with the new Service Level Agreement (SLA).

JR said that it had been sent to DK for oversight and sign off. However, DK is otherwise engaged at present, but they will be sent on to JH tomorrow.

Simultaneously, JH asked where we were with the new email access route.

MM was able to confirm that he had been in communication with colleagues within the IT Team and had followed up on progress. They are willing to create an additional email account for MM which can facilitate SNB communications. This will be up and running imminently. MM accepted this as he was aware of the Council's whole network migration and competing resource demands. MM also committed to following this up.

Action:

- **JR to send JH SLA tomorrow.**
- **MM to develop communication portal via Mmuirsnb@hillingdon.gov.uk**

Chair's Quarterly report

JH hoped all had an opportunity to note content of the report. There were a lot of comments around the London Crime Prevention Fund (LCPF) and with Mayor's Office for Policing & Crime (MOPAC).

It was interesting to note the amount of applications sent to MOPAC ahead of the COVID-19 lockdown. JH attended some interesting meetings, including one of rejuvenating Ward Panels.

JH has spoken with ZW and feels that we need to work collectively with the Police to review our priorities.

COVID-19 meant that no Hillingdon Borough applications were sent to MOPAC before the deadline date of the 6th June. However, JH has been in contact with Paul Wylie, Director of Strategy at MOPAC, in relation to Safer Neighbourhood Board funding and is awaiting a response before feeding back to the board in due course.

Police Quarterly Reports/Performance

ZW was able to share that, overall, the last 12 months documents a downward trend in all criminality in the borough. Performance headlines include:

- Total Modifiable Offences (TNO's up to August 2020 were down by 490 crimes, evidencing a 57% reduction in crime across the board
- There were increases in Domestic Violence
- There were increases in Public Order Offences (Extinction Rebellion)

The variation in this period's reporting is that some were linked to COVID-19, e.g. reductions in Residential Burglary as more people were at home; increases in arrests for Drugs giving a false positive.

JH asked if there were any particular types of Drugs?

ZW – No.

JH - What are Miscellaneous Crimes?

ZW - Theft from Motor Vehicle or others that are not applicable in detail - i.e. Criminal Damage under £500.

CT - Any updates on Catalytic Converter thefts?

ZW - We have undertaken broad operations / cross boarder and, in particular, the North of the Borough (Ickenham); however, addressing this fall principally within the remit of Roads and Traffic Police, and our neighbourhood teams are limited. These types of thefts are done quickly with the perpetrators acting very fast. There are planned covert operations targeting scrap metal dealerships in the next few months.

In comparison with Ealing and Hounslow, we are considerably better positioned; however, this is mainly due to COVID-19. We have the lowest levels of recorded crime, which is good news. We are extremely lucky. We have a great Community Safety Team and good relationship with the Council.

RM - In line with our Safer Hillingdon Partnership Plan, I feel we should keep Burglary on the radar. Clearly, there are significant downward trends. Is it down to people staying home and so reducing opportunities?

ZW - We have a new team that focuses on prolific burglary and robbery. They are very successful. Additionally, we have a great local authority funded tasking team that targets burglary/robbery and they have significantly affected results. There are some great initiatives planned, such as bolstering 'Darker Nights'.

CM - Are we still able to use the Tasking Team for additional resource allocations?

JR - Replied that from a Council perspective, we do have a strong relationship with the Police Tasking Team and the Safer Neighbourhood Teams (SNT). The reduction to one single team has made a difference, but they still do a remarkable amount of work. They have successfully maintained a level of capability despite dealing with Extinction Rebellion, HS2 and widespread music events. To their credit, despite the drain, we still get a really good service.

CM - There were two incidents which made national news headlines. These were the Crossbow attack at Hillingdon Hospital, and the Sexual Attack in Ruislip. With the latter, sexual assaults are abhorrent and out of character for the borough. Both had strange motives. One incident at 08:30hrs and the other in the early afternoon. The first responders were members of the Ruislip SNT. Officers' fast actions resulted in a quick arrest the next day.

In relation to the Crossbow investigation, there was an arrest of a Hillingdon Borough resident with proportionate media coverage.

JH - Reminded all that there have been a few stabbings in the borough, so we are not out of the woods yet.

ZW - We receive daily briefings that evidence heinous crimes, but so do all boroughs, and by working in partnership with the Hillingdon Borough Community Safety Team, we are working to drive this down.

JH - I also get reports of things that don't reach your networks, but we are pleased with your provision. How has COVID-19 impacted on delivery?

ZW - We have great residents, who are responsive to instruction and COVID-10 safety. Simultaneously, I have great Officers in the team, managing COVID -19 via public order, facilitating Black Lives Matter meetings in which the organisers worked with the Council/Police.

JH - Glad to hear this. Are there any future marches planned?

ZW - There are planned events practically every weekend. Resource demand is high at the minute with oversight on Extinction Rebellion, Anti Brexit, and Pro Brexit. Typically, October brings a slow down, but we cannot be sure. I can reassure you, that the resource extraction works to ways, as we are able to call on off borough resources too.

CT - In relation to Ward panels; as meetings are not taking place any more, is there anything that we could set up as a general liaison forum to support engagements?

ZW - I have instructed that monthly 121's / virtual Ward panels take place, and so if this isn't happening, please do let me know.

JH - I am aware that they are not happy in Yiewsley and West Drayton.

ZW - Some of the Ward panels have merged to ensure maximum time and use of available resources. Since March, no confirmations of Ward panels / no updates and no intelligence.

JH - Would like to be kept in the loop as sometimes, members are not always au -fait with accessing meetings virtually.

ZW - Leave it with me.

CT - Zubin, can you host an all-encompassing Ward panel for all members?

ZW - I think it needs reviewing, so I will do so. It's actually something I have been scoping but had hoped we were at the tail end of COVID-19 and applicable restrictions.

CS - In Hillingdon East, there are no panels, no virtual meetings and there is nothing from the Police Officers.

ZW - Okay, it seems like this is a problem across the board as the reports don't add up, and so I will investigate and update you. I will leave at this point as have incidents to deal with. Thank you all.

Action:

- **ZW to follow up on Ward Panel provisions**

Update on MOPAC funding

JH - Due to resourcing implications and Teena Lashmore not being available, there were no applications to MOPAC before June 6th. JH tried to contact our MOPAC SPoC (Chris Benson) to no avail. Contact was made with Paul Wiley - Director of Strategy, who confirmed that project funds were being reviewed. Paul was also able to confirm monies were to be made available for administrative support. JH sent a further communication outlining COVID-19 and its impact. A reply was received confirming that 'MOPAC funding is rigid'; however, JH awaiting a more in-depth reply.

Currently, there are monies in the bank and also available consequent of the ISBODEL Project and its non-submission. Once a response is received from Paul Wiley, JH will update all. In relation to monies that we do have, we may be able to help small projects and develop plans for the next year.

JH acknowledges that the handover from her predecessor wasn't good; COVID-19 came and changed everything; and with no support, it's been difficult.

RM - Accepts this comment.

NHW Report /OWL update

RP - Confirmed to all that a NHW Report was submitted. (Inserted below in full)

In summary - RP confirmed that membership is up, local incident with crossbow ended positively; they have a good team and excellent relations with the Police which are going from strength to strength. There is a great collaboration with LBH CCTV and the Police Flying Squad with an extensive capability to reach communities.

Owl is developing - overall in terms of core funding, not a lot of progress has been made. Virtual meetings have been held and 'funding' has been raised as a specific point with the All-Party Parliamentary Group. However, there has been no response as yet. RP shared that there is no definitive funding for OWL post March 2021, but this is being pursued by the ALL Party Parliamentary Group. There have been good communications with the LBH Community Safety Team; however, we have challenges with email addresses. RP also confirmed that a document was constructed and shared with various local authorities to demonstrate why OWL should be exempt from the Competitive Tendering Process, however the document hasn't been circulated wide enough for the above reasons.

OWL Operations

- OWL membership continued to grow steadily in August together with a productive and significant increase in residents signing up to CCTV Watch.
- When OWL messages get sent by HNW, it is often the case responses from residents are received, sometimes unrelated to the message sent which is often useful crime related intelligence - this further demonstrates OWL is a trustworthy link to the residents, the Police and HNW.
- There has been excellent engagement by the Police with OWL during August, and in one example, following a meeting with the Police and Ward Councillors, the PCSO in Hillingdon East called door to door in his own time to get residents to sign up to OWL, which he arranged on their doorsteps using his Tablet - the September Metrics for Hillingdon East will show a jump in numbers!
- There continues to be excellent liaison with the Hillingdon CCTV Team and Police Central Officers in New Scotland Yard (NSY).

OWL Funding

- The LCP2 Working Group, set up to review and secure the future of OWL, has stalled with the suggestion that we should hold off until MOPAC has advised on the position on funding. This is the furthest thought from our mind, and we have recently held a virtual meeting with David Simmonds MP who is very knowledgeable and supportive of our efforts and is working to find a solution from the Government.
- There has been networking with other LAs to discuss the development and direction of OWL which is really encouraging in terms of a pan London approach to Community Safety. The User Group is being established; starting with gaining a survey of what is required from the proposed App for example. Wandsworth and Brent LAs alone are likely to provide funding for the development of the APP to get this moving.
- Overall, the problem with securing funding for OWL is disheartening and is distracting from HNWs development for Hillingdon, although Police liaison and supporting residents continues as always.
- MOPAC has provided no comfort LCP2 that they will providing funding for OWL for next year, or indeed release all the funding for projects this year.
- It is a hard reality that without OWL funding being secured fairly soon, HNW will fold, and other NHWs across the BCU and London we know will consider their positions. Not good.

JH - Indicated that Paul Wiley has reaffirmed MOPAC support for OWL to March 2021.

JR - The OWL updates have been shared with the Leaders of the Council and we are awaiting a response.

RP - It would be good to get a collective comment. It would also be good to get a comment from ZW's office and their view.

JH - The NHW Report was very good; there was lots of useful information.

RP - There is so much information - too much to include.

Youth Parliament Report

LR - Schools are back; trying to get back to normal.

JH - How are schools coping?

ZO - There are challenging roles at school.

JH - It's all about keeping safe. Have you been able to any work on your report?

LR - I was meant to start my survey on Knife Crime and Violence, however decided to put this on hold, as not the right time now. We are piggybacking a Youth Parliament project which looks at wider issues. This will get us results, perhaps not as detailed as we would have liked

JH - Not a problem. Keep safe; perhaps in November, we'll have a report.

ZO - We have managed to support a Health Fest Project. We worked with partners and carried out an exercise around anger management, achieving some good results.

JH - Excellent - your contributions are valued by the SNB.

***ZO left at 20:33hrs.**

JR - Was unable to confirm if the young people will be allowed to help with the project linked to drugs. The community safety team are trying to better understand the drugs market.

***Dylan Brown** - the survey will have intel on drugs.

Question...what exactly do we want? There is a national survey being carried out and we want to actively support it.

JR - We want to hear a 'young persons' voice; to understand their journeys - hear from those who use recreationally - whether they need further information or support in understanding the dangers and really understanding the drivers.

JH - That would be really useful if we could have some input by November or at least a discussion.

Action:

- **Young people project update (interim) by November 2020**

LR - Dylan will come back to you. In terms of the poster; can we place this on our Instagram?

LR - If you say it's okay and my manager says it's okay, then we will.

JH - Victim Support (VS) are there for all as they cover multiple crime types, but you will all need to ask them. I can ask our Hillingdon Borough contact on your behalf.

LR – It's promotional

JH - I will come back to you.

Finance Report

JH - This all links with MOPAC Funding. It relates to last year and supports our figures. If you look at the explanation sheet, there is evidence of an underspend of £17,800 from 2017/18. MOPAC originally wanted this money returned. At the moment, we still have the money, and until we get the confirmation, we can't spend it. There is also a further under spend of £5,500 from the ISBODEL project, as they spent no money.

JH also confirmed that we will also receive an administration fee of £5,200 and suggested that we could possibly allocate smaller sums from the monies we have (£5,780) of possibly £1,000 each? This could allow projects like the West Area Football and Boxing to progress. JH also confirmed that conversations were had with the YMCA; who normally request £5,000, moreover as they lost funding at the Botwell Youth Centre, so not sure how things will work going forward.

JR - We are already 6 months into our projects; a lot of them won't be able to continue. We must continue to go ahead with different projects that are innovative. JH is aware that PC Sarah Chellingworth gave a Street Doctors presentation and had hoped to progress this, so hopefully this can be facilitated.

JH - As a Board, we want to and must do as much as we can under the circumstances, so if PC Chellingwoth wants to progress this, we will help her.

Action:

- **JH to contact PC Chellingworth and give authority to progress Street Doctors project.**

MOPAC Funded Project Updates

JH - Overall, all projects have suspended provisions due to COVID-19 sadly at a time when we need to support children; and at the moment, we are hampered in terms of project developments until we hear from MOPAC.

JR - Confirmed that the 'Youth Bus' still continues to carry out direct work and so does the YMCA.

Projects Summarised:

West Area Kickz (*West Area Active Kickz, also referred to as the Northwood Project*)

This project offers multi-sport engagement activity for students that are referred to Police due to increase behavioural issues within the school. The aim is to target those young people who are at risk of being involved in criminal activity. Police will focus on crime awareness, personal safety and education and lifestyle choices. The pool of children is the whole school, aged between 11 and 16 years depending on if they fit the criteria of the school regarding behaviour. Initial target is to start with 20 children - based on police staff numbers and supervision availability.

Due to COVID19, the Northwood Project was stopped on the second week of March for safety reason and we hope to get this back up and running in September. As part of this project, we were due to start at The Harefield Academy after Easter half term but due to COVID19 this has been put on hold until at least September.

We are still unable to deliver these projects at our schools due to COVID restrictions as they provide us with the venue. Having spoken to SLT at both Northwood School and Harefield Academy are happy to commence these once restrictions are lifted and COVID safe environments are available.

We have approached Haydon School to see if they are able to offer us a venue to carry out some engagement activities with their students over the upcoming October half term again this depends on COVID restrictions.

Our Plan for the future as part of this project is to run some sporting competitions delivering important messages to the students attending and providing a competitive edge and engagement opportunities.

Service Delivery Location: The Northwood School/Harefield Academy

Name of company/Business: *Police/ Community safety*

Date	Number of Children	Frequency	Observations/ Risks/Intervention	Boys	Girls	Age Range
09/03/2020			Cancelled due to COVID 19 indefinitely			

Funding

Funds applied for	Funds granted	Spend to date	Funds remaining to be claimed
1000.00	1000.00	1000.00	00:00

West Area Boxing Academy

This project offers boxing training and fitness training within a controlled environment. The project is targeting those being re included into school from an exclusion and also those in alternative education. It will be run in 1-hour long sessions, twice a week (once at each school). This is designed to instill discipline into the youths on the cusp of getting involved with the Police. Police presentations will also be delivered on various subjects.

The project was at the “go ahead” stage and we had consent forms sent out for parents to sign and these were for individuals identified by the School as benefiting from this as part of their re integration to the school following an exclusion. However, COVID-19 then came along and has prevented us from delivering any sessions as yet as all the Secondary Schools are currently closed. We are now exploring the possibility of delivering sessions via a video training session to a few individuals. We have got to just confirm that we have the risk assessment, and insurance in place along with confirming the identified individuals have sufficient space, equipment and supervision.

Once the Schools are released from lockdown and some of the social distancing restrictions have been removed, we will be delivering the sessions in person, but as stated we are looking to get around this in the interim with video training. Both trainers have purchased punch bags to enable training to continue at home as at present we have been unable to train or deliver any sessions as our usual boxing gym is currently closed.

We are still currently restricted and unable to deliver any training due to COVID-19; Schools are not allowing any external partners in due to Risk Assessments. We have one school we are currently just awaiting signed consent forms to come back from, and we should then be able to deliver minimal training with a few students at the Pupil referral Unit. I also have two (2) more members of staff awaiting a training course and am looking to recruit a few more if more funding becomes available in order to increase the availability to schools and cover a greater geographical area.

Service Delivery Location: The Skills Hub & Oakwood School

Name of company/Business: Police/ Community safety

Date	Number of Children	Frequency	Observations/ Risks	Boys	Girls	Age
			Service suspended due to Covid-19			

Funding

Funds applied for	Funds granted	Spend to date	Funds remaining to be claimed
1500.00	1500.00	1500	0

Youth Bus

Name of Project: Mobile & Detached Programme (Transporter Youth Bus)

The Mobile & Detached Programme was redeployed within the borough as early as May to try and echo the governments message that had just changed from 'Stay Home' to 'Stay Alert'. This was during a time where large groups were forbidden, we were advised to social distance and take care. However, for some young people this message was falling on deaf ears and that was our focus group.

We received information of young people in parks, subways and alleys across the borough and my team while social distancing and with the appropriate PPE would engage these young people respectfully and advise them to go home or simply dismantle large groups we came across as well as offering any support that we could at the time.

As social distancing eased, and groups were allowed to form we was able to get back to our aims of having a direct positive impact on young people's life's. This of course has been difficult as we haven't been able to use the Youth Bus as effectively as I would have liked; simply because having 10 to 20 young people on a single deck bus would be unmanageable in current times. We have adapted by putting a strong focus on engaging through our street based detached work, using local parks for our summer programmes for sporting activities and using the bus simply for 1 to 1 mentoring.

YMCA Football

This period was a very difficult one with 'lockdown' being introduced across the country with rules that shut down all our 'face-to-face' sports and activities. However, from the onset we were pleased to be invited to participate in a London-wide group sharing advice and recommendation regarding changing provision to that of a 'cyber service'. This did mean many hours spent in planning and preparation, especially with our marketing/IT department to be able to host an 'online' service and to reach out to our young service users and their parents.

Contacting all the young people on our registers was a time-consuming task, made more difficult for those suffering poverties. However, we were pleased to be able to source some funding for mobile phones and data to enable those hardest hit to take part in any online activities. In addition, our youth worker and football trainer, Alan Maphosa, was restricted by lockdown rules in having to use limited space at home in which to film until regulations were relaxed and enabled him to film outdoors.

We produced a weekly newsletter, with a timetable of online activities (live and recorded) that our young people would be able to access. This was (and is) published on our website, emailed and available on our social media pages each week.

Although numbers were few tuning into the live football, we did have contact, with hundreds of texts and call each week, with many of the parents, who had been bringing their younger children to participate. Just making contact was very much appreciated during lockdown. They made it known how keen they were for us to start again on the pitch.

One young footballer sent us this message: 'The YMCA and George have helped me with school projects before lockdown as no-one was able to film at the time , George and the staff were very helpful and willing to help me when I needed it. This service is so amazing and can help everyone no matter the problem they always try and find the right path to help.' In addition, young people were asked to respond with football training 'homework' on Instagram.

In July we started 'outreach' on the streets of Hayes, with the advice of local police – to reach out to the young people who had been hanging around in groups. Areas we targeted were Austin Road, Botwell Green Leisure Centre, Hayes Town Centre (particularly around MacDonalds), Clayton & Blythe Road. We know that during 'lockdown' many of the young people we work with, had not been entirely distancing, but had been meeting up.

Our outreach was aimed to talk with them in a friendly way, to advise and to prepare them for coming back to our projects in person. The first two weeks in July were also spent letting our young people know that although Botwell Football pitches were not re-opening, we had space at Rectory Park Northolt, for those who were able to travel unaccompanied (we know that some parents of younger children are unable to afford the bus fare to travel). We have provided the numbers that have been attending regularly from Hillingdon in the report above.

In addition, we invited the football players to take part in other online activities. These included a weekly quiz night (a couple of which were run by the young people themselves), a live cooking slot and art sessions – all of which were also attended by some of the football cohort. So, although, the numbers attending the specific football sessions were down, they did join in with other activities and in the last couple of weeks we have been able to run our 'general youth sessions' face-to-face. We expect to be back on the Botwell Pitches at the beginning of October and we are pleased to have recently added a female youth worker (former volunteer) to our team who will be looking at physical activity for girls in partnership with a female police officer.

Membership - new applications

JH - Reaffirmed that she was grateful for the new application, however, feels that the applicant will need to be met in person. If COVID-19 arrangements still remain, JH will ask the applicant to join by Zoom in November. Also, if our communication portal can be managed via MM, that will be great.

Councillors' Report

RM - Confirmed that a letter had been circulated about local priorities. These included our own being prioritised by the local Policing Team.

CS - On a positive note, we accompanied two Police Officers on a managed patrol. It was a very productive day for us in terms of learning and we hope to be able to patrol with Officers again. Additionally, there was a Street Surgery undertaken which was very successful and it's hoped, it can be repeated soon.

Age UK Report

JH - How has impacted on services?

CB - It's been very busy. There have been a lot of elderly people needing contact and reassurance.

JH - JH shared that a client she has been visiting and speaking to on a regular basis sadly passed away. Age UK really do a good job and this needs to be mentioned.

JR - Have you noticed an increase in reports of pressures on families?

CB - No, there have been lots of younger family members moving in to support elderly family members.

JR - Asked if **CB** was aware of allegations of abuse towards elderly people as a consequence of COVID-19

CB - No, but I will go back and ask colleagues.

Victim Support Quarterly Report

JH - Noted that 4th Quarter shows an update trend in reports. There have been a lot of staff furloughs and teams moved to virtual systems resulting in ongoing incidents of crime/anti-social behaviour.

AOB

JH - Hopes that everyone can keep well, and we can meet up physically at our next Safer Neighbourhood Board meeting. Thanks All.

Date of Next Meeting – Tuesday 24 November 2020

Safer Neighbourhood Board - Actions			
Action Required	Owner	Timeframe	RAG
JR to send JH SLA	Jacqui Robertson	By 30 th September, 2020	Green
MM to follow up with IT around the development of new memberships via Mmuirsnb@hillingdon.gov.uk	Mario Muir	By 30 th September, 2020	Green
Young people project update (interim) by November 2020		By 24 th November, 2020	Orange
JH to contact PC Chellingworth and give authority to progress Street Doctors project.	Jean Hillman	By 2 nd November, 2020	Green
ZW to follow up on Ward Panel provisions	Partnerships Inspector Zubin Writer	By 24 th November, 2020	Green
Email LBH CCTV and Trading Standard Managers inviting them to present as guest speakers at SNB Meeting on 24/11/2020	Jacqui Robertson	By 2 nd November, 2020	Green