



Department
for Work &
Pensions

Step by Step Guide for Parents of SEN Students

A short advice guide by

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Overview

- ❖ A brief introduction to support from **Job Centre Plus**
- ❖ To help parents and students understand what help is available with regard to finding work when leaving college
- ❖ To advise and signpost to further training and employment opportunities
- ❖ Information on who to contact if you have a query



Support from Job Centre Plus

- ❖ Access **gov.uk** to find out more about Universal Credit including eligibility criteria to find out if you can claim.
- ❖ Citizens Advice can support with making the initial claim.
- ❖ Claims are generally made on-line and if necessary an appointee can be attached to the claim to support the claimant if they would struggle to manage the claim without support.
- ❖ Once the claim has been processed a work coach is allocated and the support of a DEA can be arranged if required.



Support for a Universal Credit Claimant

- ❖ Support available for customers with a health condition or disability include:
 - 3-way conversations with the work coach and Disability Employment Adviser (DEA).
 - Limited number of face-to-face meetings with the DEA only.

- ❖ Programmes available for customers with a health condition or disability include:
 - **Work and Health Programme**
 - **Intensive Personalised Employment Support programme (IPES),**
 - **Phoenix employability support for people with Autism,**
 - **ASB Solutions for those with Dyslexia and Learning Disabilities and**
 - **Clarion Employability Support for hearing impaired customers**

- ❖ Kick start programme is available 16-24 year olds – paid work placements for 6 months.



Information for those Not Claiming Universal Credit:

People with a health condition or disability who are looking for employment but do not want (or are unable) to claim benefit can contact the **Disability Employment Advisor** at their local Jobcentre Plus office.

For those living in **Hillingdon** please contact:

Adele.Walia@dwp.gov.uk (Hayes JCP)

Colin.Simons@dwp.gov.uk (Hayes JCP)

Naina.Shah@dwp.gov.uk (Uxbridge JCP)

The Disability Employment Advisors will be happy to discuss (by telephone) opportunities that are available in the area and signpost you to the appropriate provider or programme.

All the above is subject to change – if need clarification can contact DEAs – see above.





What
are your
Next
Steps?



Your Choices after you leave college

- ❖ **Specialist further education college**
- ❖ **Work-based learning: Supported internships
Traineeship
Apprenticeships**
- ❖ **Individually tailored education:
at an adult residential or day care facility**
- ❖ **home-based tuition**
- ❖ **Universities/higher education**
- ❖ **Kick Start programme at 13wks via JCP**



Useful Websites

Hillingdon Citizens Advice

Tel: 0344 848 7903

www.hillingdoncab.org.uk

Disability Rights UK publications

www.disabilityrightsuk.org/how-we-can-help/individuals/education

Access to Work

www.gov.uk/accesstowork

National Apprenticeship Service

www.apprenticeships.gov.uk

National Careers Service

www.nationalcareers.service.gov.uk

