



Holy Trinity C E Primary School

Northwood

Rickmansworth Road, Northwood, Middlesex, HA6 2RH

T: 01923 822529 E: admin@holytrinitynorthwood.org

www.holytrinitynorthwood.org



Executive Headteacher:
Heads of School:

Reverend Daniel Norris MBA
Mrs Sally Roscoe and Mrs Clare Rodenas

“Living and Learning in the Family of God”

Dear Parents,

APPLICATION FOR ADMISSION TO HOLY TRINITY NURSERY or SCHOOL

Thank you for requesting an application form for admission to Holy Trinity C. of E. Primary School. Holy Trinity is proud to form part of the family of church schools working in close partnership with the London Diocesan Board for Schools.

I am very pleased to enclose an application form and Minister's Reference. The union of Holy Trinity School and church commits to ensure our children live and learn within an environment enriched by our Christian ethos and values.

We are very proud of our standards and achievements and aim to develop each child academically, morally and spiritually. We believe education is not only about academic attainment but about learning independence, care and respect for others and gaining confidence and essential life skills.

Families are asked to commit to our three-way partnership between school, family and child and each of us works together to fully develop and support each child.

Applications for Reception must be made on-line to the Local Authority (LA) at the appropriate time and it is the responsibility of parents to ensure applications are made on time.

Governors' Annual Appeal Fund

When families apply to join Holy Trinity we fully explain that as a Voluntary Aided School, it is not wholly funded by the Government in the same way as other schools. We have to rely on additional funding from parents making regular, voluntary contributions, currently in the sum of £60 per child per year. We re-affirm this information at our intake meetings. If your child is admitted to Holy Trinity, the documentation for paying will be contained within the pack of admission papers. Payment will be appreciated on the first day please, ideally via our on-line payment facility, ParentPay.

The Governing Body considers that in choosing to send your child(ren) to a voluntary aided school, parents are pledging their support to the three way partnership by agreeing to pay the contribution. We acknowledge that the payment is voluntary but we are dependent on them.

Applications

If you would like your child to be considered for admission, please fully complete and return the forms with a copy of your child's birth certificate. I will happily copy it for you. If you would like to visit, have any questions or require further information, please telephone me at any time. Details of our open visits for the academic year are available to view on our website.

Governors hope that parents who choose Holy Trinity for their child(ren) do so knowing that it is a Church of England school with a distinctive Christian ethos and therefore, expect families to fully support the values of the school.

Thank you very much for your interest in our school. We pledge to do our very best for every child in our care and all our families are assured of a warm welcome.

Yours sincerely,

Mrs. N. McCarthy

On behalf of the Governing Body of Holy Trinity C. of E. Primary School





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Supplementary Information Form ~ RECEPTION APPLICATION September 2019

Please complete this form and return to the School Office.

Please pass the Priest's / Minister's reference form to your Priest / Minister and ask them to return it directly to the school. Thank you.

Male Female Date of birth: _____

Surname : _____ Forename(s): _____

Address: _____

_____ Post Code: _____

Telephone: (Home) _____ Mobile: _____

E-mail Address(es): _____

Father's Name: _____ Mother's Name: _____

Legal Guardian's Name: _____

I / We are applying under faith criteria. (Number 4 or 6)

I / We are applying under sibling criteria. (Number 5)

Name(s) of sibling(s) currently attending Holy Trinity School: _____

Parent / Guardian's signature: _____ Date: _____

*Thank you for your interest in Holy Trinity Church of England Primary School.
We would love to meet you and show you our school.
You are assured of a very warm welcome.*

If your circumstances change and you need to withdraw the application, please let us know immediately in order that the place may be offered to another child. Thank you.

For office use only:		
Date Received:	Received By:	Documents Received:
		Minister's Reference <input type="checkbox"/>



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Priest's / Minister's Reference

In support of a child's place at Holy Trinity Church of England Primary School Under Criteria 4 or 6.

In all instances this form must be returned directly to the School Office please.

CRITERIA 4

Children living with (a) parent(s), at least one of whom is actively involved in the work and worship of Holy Trinity Church, Emmanuel Church Northwood, or a neighbouring parish* where a Church of England School education is not available. The parent(s)' attendance at the church must currently take place at least twice per month for a minimum of two years and the application is to be supported by a Priest's / Minister's Reference, completed by the Priest / Minister who will return it directly to the school. The Supplementary Information Form will be returned directly to the school. Within this category, priority is given to families where (a) sibling(s) is / are currently attending Holy Trinity Church of England Primary School.

CRITERIA 6

Children living with (a) parent(s)* who is / are committed to a Christian** Church in communion with the Anglican Church or the Catholic Faith with the application supported by a Priest's / Minister's Reference, completed by the Priest / Minister who will return it directly to the school.

The parent(s)' attendance at the church must currently take place at least twice per month for a minimum of two years and the application is to be supported by a Priest's / Minister's Reference, completed by the Priest / Minister who will return it directly to the school. The Supplementary Information Form will be returned directly to the school.

Within this category, priority is given to families where (a) sibling(s) is / are currently attending Holy Trinity Church of England Primary School.

*A "Christian Church" is deemed to be an Anglican Church or church or chapel of a Christian Denomination affiliated nationally to 'Churches Together in Britain and Ireland' or Evangelical Alliance.

The following family has applied for a place for their child at Holy Trinity Church of England Primary School. If you are able to provide a reference, please complete and return this form to the school.

All details to be completed and the form is to be endorsed with the church's official stamp please.

Name of the Family: _____
 Name of the Child: _____
 Address: _____
 Telephone Number: _____
 Name of the Church: _____
 Denomination: _____
 Address of the church: _____
 Postcode: _____ Tel No: _____

(In certain circumstances the school may telephone the Minister to verify information.)

*To be completed by the Minister: **Electronic signatures will not be accepted.***

I confirm that the church is affiliated to the Churches Together in Britain and Ireland or the Evangelical Alliance and eligible for application under Criteria 6.

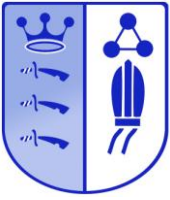
Please indicate the family involvement at your church and return this form to the school as soon as possible.

Has at least one parent attended your church at least twice a month for the last two years and currently continues to do so? Yes No: **We will not enter into any accompanying correspondence.**

Signed: _____

Dated: _____





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Print Name: _____

Position: _____

