



Hillingdon
Application to vary a premises licence
Licensing Act 2003

For help contact
licensing@hillingdon.gov.uk
Telephone: 01895 558170

* required information

Form errors

Some data entered into this form is invalid. Please resolve before continuing.

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You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

AV/PROP/1723/GOGA

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

MOHAMMAD

* Family name

GOGA

* E-mail

Main telephone number

Other telephone number

Include country code.

☐ Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

☒ Applying as a business or organisation, including as a sole trader

☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is the applicant's business registered in the UK with Companies House?

☒ Yes

☐ No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

AIA HOSPITALITY GROUP LIMITED

If the applicant's business is registered, use its registered name.

Continued from previous page...

VAT number

Put "none" if the applicant is not registered for VAT.

Legal status

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Agent Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

- ☒ An agent that is a business or organisation, including a sole trader
☐ A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Agent Business

Is your business registered in the UK with Companies House? ☐ Yes ☒ No

Note: completing the Applicant Business section is optional in this form.

Is your business registered outside the UK? ☐ Yes ☒ No

Business name

If your business is registered, use its registered name.

Continued from previous page...

VAT number	<input type="text" value="-"/>	<input type="text"/>	Put "none" if you are not registered for VAT.
Legal status	<input type="text" value="Please select..."/>		
Your position in the business	<input type="text"/>		
Home country	<input type="text" value="United Kingdom"/>	The country where the headquarters of your business is located.	
Agent Business Address			
Building number or name	<input type="text" value="AV Law Solicitors"/>	If you have one, this should be your official address - that is an address required of you by law for receiving communications.	
Street	<input type="text" value="61 Coldharbour Lane"/>		
District	<input type="text"/>		
City or town	<input type="text" value="Hayes"/>		
County or administrative area	<input type="text"/>		
Postcode	<input type="text" value="UB3 3EE"/>		
Country	<input type="text" value="United Kingdom"/>		

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APPLICATION DETAILS

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

I/we, as named in section 1, being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in section 2 below.

* Premises Licence Number

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address ☐ OS map reference ☐ Description

Postal Address Of Premises

Building number or name	<input type="text" value="Myst West Lounge"/>
Street	<input type="text" value="234 Bath Road"/>
District	<input type="text"/>
City or town	<input type="text" value="Hayes"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text" value="UB3 5AP"/>
Country	<input type="text" value="United Kingdom"/>

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Premises Contact Details

Telephone number

Non-domestic rateable
value of premises (£)

7,800

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VARIATION

Do you want the proposed
variation to have effect as
soon as possible?

☒ Yes

☐ No

Do you want the proposed variation to have effect in relation to the
introduction of the late night levy?

☐ Yes

☒ No

You do not have to pay a fee if the only
purpose of the variation for which you are
applying is to avoid becoming liable to the
late night levy.

If your proposed variation
would mean that 5,000 or
more people are expected to
attend the premises at any
one time, state the number
expected to attend

Describe Briefly The Nature Of The Proposed Variation

Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.

To vary the licensing plan to incorporate the supply of alcohol on the premises:

1. We would like to apply for only on - site consumption of alcohol, further to this we plan to only serve seated guests in the Lounge.
2. For full view of the lounge please see attached page 4 of the Lounge floor plan.
3. Myst West is a Artisan shisha lounge, it is located inside Novotel Hotel Heathrow T1, T2 and T3.

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PROVISION OF PLAYS

See guidance on regulated entertainment

Will the schedule to provide plays be subject to change if this application to
vary is successful?

☐ Yes

☒ No

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PROVISION OF FILMS

See guidance on regulated entertainment

Will the schedule to provide films be subject to change if this application to
vary is successful?

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PROVISION OF LATE NIGHT REFRESHMENT

Will the schedule to provide late night refreshment be subject to change if this application to vary is successful?

☐ Yes

☒ No

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SUPPLY OF ALCOHOL

Will the schedule to supply alcohol be subject to change if this application to vary is successful?

☒ Yes

☐ No

Standard Days And Timings

MONDAY

Start 16:00

End 01:00

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start 16:00

End 01:00

Start

End

WEDNESDAY

Start 16:00

End 01:00

Start

End

THURSDAY

Start 16:00

End 01:00

Start

End

FRIDAY

Start 15:00

End 02:00

Start

End

SATURDAY

Start 15:00

End 02:00

Start

End

SUNDAY

Start 15:00

End 01:00

Start

End

Continued from previous page...

☐ Yes

☒ No

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PROVISION OF INDOOR SPORTING EVENTS

See guidance on regulated entertainment

Will the schedule to provide indoor sporting events be subject to change if this application to vary is successful?

☐ Yes

☒ No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

See guidance on regulated entertainment

Will the schedule to provide boxing or wrestling entertainments be subject to change if this application to vary is successful?

☐ Yes

☒ No

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PROVISION OF LIVE MUSIC

See guidance on regulated entertainment

Will the schedule to provide live music be subject to change if this application to vary is successful?

☐ Yes

☒ No

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PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Will the schedule to provide recorded music be subject to change if this application to vary is successful?

☐ Yes

☒ No

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PROVISION OF PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will the schedule to provide performances of dance be subject to change if this application to vary is successful?

☐ Yes

☒ No

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will the schedule to provide anything similar to live music, recorded music or performances of dance be subject to change if this application to vary is successful?

☐ Yes

☒ No

Continued from previous page...

Will the sale of alcohol be for consumption?

☒ On the premises ☐ Off the premises ☐ Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

No change.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

No change.

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

Provide information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

No change.

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start 13:00

End 01:30

Start

End

TUESDAY

Start 13:00

End 01:30

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

WEDNESDAY

Start 13:00

End 01:30

Start

End

THURSDAY

Start 13:00

End 01:30

Start

End

FRIDAY

Start 13:00

End 02:30

Start

End

SATURDAY

Start 13:00

End 02:30

Start

End

SUNDAY

Start 13:00

End 01:30

Start

End

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

No change.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

No change

Identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

Conditions listed under Annex 2.

☒ I have enclosed the premises licence

Continued from previous page...

☐ I have enclosed the relevant part of the premises licence

Reasons why I have failed to enclose the premises licence or relevant part of premises licence.

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

1. We have considered the impact of the proposed variation which seeks to extend hours some days to 2am for supply of alcohol and to extend late night refreshment to match proposed hours for closing time each day.
2. The Licensee shall ensure that at all times when the premises are for any licensable activity, there are sufficient and competent staff on duty at the premises for the purpose of fulfilling the terms and conditions of the license and for prevention of crime and disorder.
3. The Licensee shall see to it that all employees receive training every 6 months regarding their duties related to the sale of alcohol, particularly with regard to drunkenness and minors.
4. Records will be kept of training and refresher training.
5. All staff will be fully trained in their responsibilities with regard to the sale of age-related products and will be retrained every six months, with recorded training records kept for inspection.
6. Strong management controls and effective training of all staff so that they are aware of the schedules of the premises license, in particular the four licensing objectives.
7. We believe that the variation will not undermine the Licensing objectives. The Applicant believes that the amended conditions proposed alongside existing measures within the operating schedule, and experience of the applicant, will ensure the premises continue to promote the Licensing Objectives if the application is granted and further conditions are not required.

b) The prevention of crime and disorder

1. CCTV will be used at the premises, it shall be to an appropriate standard as agreed with the Licensing Authority in consultation with the Police.
2. The CCTV equipment shall be maintained in good working order and continually record when licensable activity takes place and for a period of two hours afterwards.
3. The premises license holder shall ensure images from the CCTV are retained for a period of 31 days. This image retention period may be reviewed as appropriate by the Licensing Authority.
4. The correct time and date will be generated onto both the recording and the real time image screen.
5. If the CCTV equipment (including any mobile units in use at the premises) breaks down the Premises License Holder shall ensure they, or in their absence, a responsible person, verbally informs the Licensing Authority and the Police as soon as is reasonably practicable. This information shall be contemporaneously recorded in the incident report register and shall include the time, date and means this was done and to whom the information was reported. Equipment failures shall be repaired or replaced as soon as is reasonably practicable and without undue delay. The Licensing Authority and the Police shall be informed when faults are rectified.
6. The premises License holder shall ensure that there are trained members of staff available during licensable hours to be able to reproduce and download CCTV images into a removable format at the request of an authorised officer of the Licensing Authority or a constable.
7. There shall be clear signage indicating that CCTV equipment is in use and recording at the premises during all trading hours.
8. An incident record will be kept in a bound book, as will all refusals recorded. These books will be made available to the police and officer from the council on request.
9. SIA security staff will be employed at the premises from 23:00 hours until the terminal hour on each evening. SIA security staff will be employed in a ratio of 1 per 50 customers, and they will operate until at least 30 minutes after the terminal

Continued from previous page...

closing hour.

10. A dispersal policy

c) Public safety

1. Staff will be trained to be alert to any potential danger to customers and react accordingly. If they are unable to quickly defuse the situation without risk to customer or staff, then they are instructed to call the police. All relevant fire procedures are in place for a premise of this size, and the business has been fully fire risk assessed.
2. An on -site accident book will be in operation to record any accident/ injury incurred on the premises. This document will be retained for inspection by the business for a period of three years.
3. A full Fire Risk Assessment has been carried out.

d) The prevention of public nuisance

1. A new sound system has been installed at the premises which contains a noise limiter. This is to be set at 75 decibels, as a maximum at all times. This will be for background music only.
2. Guests will be reminded by way of a notice at the entrance/ exit door to please leave the premises quietly.

e) The protection of children from harm

- 1.No children to be permitted on the premises after 22:00 hours.
- 2.The licensee and staff will ask persons who appear to be under age of 25 for photographic ID such as proof of age cards and citizen cards, photographic driving license or passport, an official identity card bearing the photograph and date of birth of the bearer.
- 3.All staff will be trained for underage sales prevention regularly.
- 4.A register of refused sales shall be kept and maintained on the premises.

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NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08:00 and 23:00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - a performance of unamplified live music between 08:00 and 23:00 on any day, on any premises.
 - a performance of amplified live music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08:00 and 23:00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card. Premises' licence fees are determined by the non-domestic rateable value of the premises. To find out a premises' non-domestic rateable value, go to the Valuation Office Agency website at http://www.voa.gov.uk/business_rates/index.htm.

For full details of our fees, refer to the licensing webpage: <http://www.hillingdon.gov.uk/licensing> and follow the 'Fees for all applications' link on the right-hand side of the page.

You must enter the fee amount, if no fee is applicable, please enter 0 (zero)

* Fee amount (£)

ATTACHMENTS

AUTHORITY POSTAL ADDRESS

Address

Building number or name
Street
District
City or town
County or administrative area
Postcode
Country

DECLARATION

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

You must check the box for this declaration

☒ Ticking this box indicates you have read and understood the above declaration

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This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

Date (dd/mm/yyyy)

Once you're finished you need to do the following:

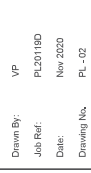
1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/hillingdon/change-1> to upload this file and continue with your application.

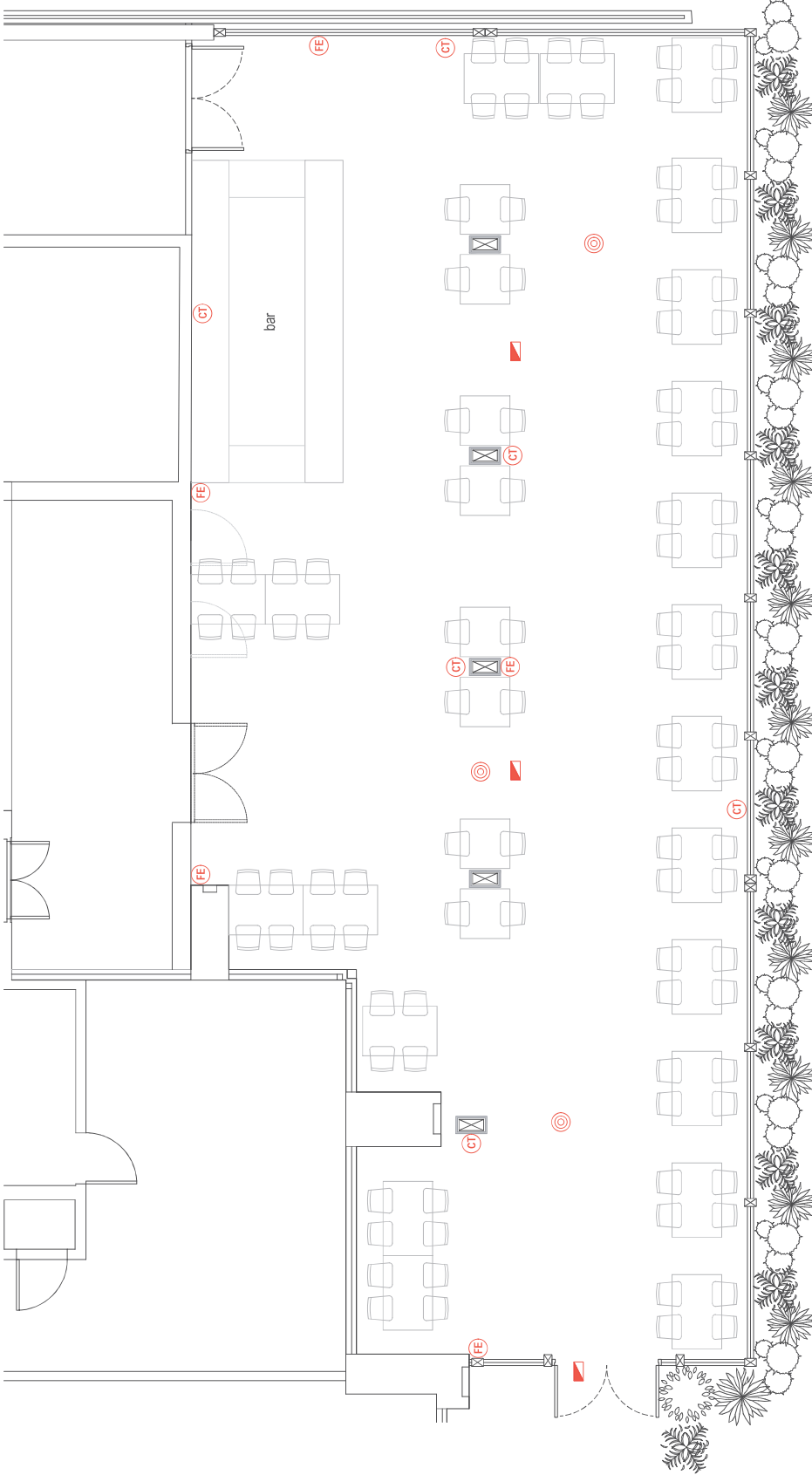
Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.



Proposed New Openable
Area: 76.96 m²





Proposed Floor Plan

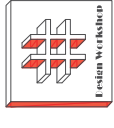


 FIRE EXIT

 HEAT DETECTOR

 CCTV

 FIRE EXTINGUISHER



Dimensions have been verified on site.
Any errors indicated on this drawing are the responsibility of the client.
Any errors indicated on this drawing are the responsibility of the client.
Any errors indicated on this drawing are the responsibility of the client.
Any errors indicated on this drawing are the responsibility of the client.

Site Address:
234 Bath Rd, Hatfield,
Herts, SG4 7AP

Title:
Proposed Floor Plan

Scale: 1:50
Paper Size: A2

Rev: 1
Date: 11/11/2020
Comments:

Drawn By: VP
Job Ref: PL201150
Date: Nov 2020
Drawing No: PL - 04



HILLINGDON
LONDON

PREMISES LICENCE

Ref:

MAU 027287

This Premises Licence has been issued by Daniel Ferrer on behalf of the Licensing Authority, London Borough of Hillingdon, Civic Centre, High Street, Uxbridge, UB8 1UW

Signature:

Date: 13 May 2021

Part 1 – Premises Details

Postal Address of Premises or, if none, Ordnance Survey map reference or description -

Myst West Lounge
234 Bath Road

Post Town – Hayes

Postcode – UB3 5AP

Telephone number –

Where the licence is time limited, the dates -

N/A

Licensable activities authorised by the licence -

Provision of Late-Night Refreshment

The times the licence authorises the carrying out of licensable activities –

Sunday – Thursday 23:00 to 01:00
Friday and Saturday 23:00 to 02:00

The opening hours of the premises -

Sunday – Thursday 13:00 to 01:30
Friday and Saturday 13:00 to 02:30

Where the licence authorises supplies of alcohol whether these are on and/or off supplies -

N/A

Part 2

Name, (registered) address, telephone number and e-mail (where relevant) of holder of Premises Licence –

AIA Hospitality Group Limited
234 Bath Road
Hayes UB3 5AP

Registered number of holder, for example company number, charity number (where applicable) –

12505275

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol –

N/A

Personal Licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol –

N/A

Annex 1 – Mandatory Conditions

N/A

Annex 2– Conditions consistent with the operating Schedule

General

All staff will be fully trained in their responsibilities with regard to the sale of age-related products and will be retrained every six months, with recorded training records kept for inspection.

Prevention of crime and disorder

1. CCTV will be use at the premises, it shall be to an appropriate standard as agreed with the Licensing Authority in consultation with the Police.
2. The CCTV equipment shall be maintained in good working order and continually record when licensable activity takes place and for a period of two hours afterwards.
3. The premises licence holder shall ensure images from the CCTV are retained for a period of 31 days. This image retention period may be reviewed as appropriate by the Licensing Authority
4. The correct time and date will be generated onto both the recording and the real time image screen.
5. If the CCTV equipment (Including any mobile units in use at the premises) breaks down the Premises Licence Holder shall ensure they, or in their absence, a responsible person, verbally informs the Licensing Authority and the Police as soon as is reasonably practicable. This information shall be contemporaneously recorded in the incident report register and shall include the time, date and means this was done and to whom the information was reported. Equipment failures shall be

repaired or replaced as soon as is reasonably practicable and without undue delay. The Licensing Authority and the Police shall be informed when faults are rectified.

6. The premises Licence holder shall ensure that there are trained members of staff available during licensable hours to be able to reproduce and download CCTV images into a removable format at the request of an authorised officer of the Licensing Authority or a constable.
7. There shall be clear signage indicating that CCTV equipment is in use and recording at the premises during all trading hours.
8. An incident record will be kept in a bound book, as will all refusals recorded. These books will be made available to the police and officer from the council on request.
9. There will be 2 personal licence holders working at the premises, even though the premises does not sell alcohol, nor have the applied to sell alcohol. The personal licence training and applications were done to ensure the business is fully able to deal with customers who may have been drinking prior to coming to the premises, to ensure the safe operation of the business.
10. SIA security staff will be employed at the premises from 23:00 hours until the terminal hour on each evening. SIA security staff will be employed in a ratio of 1 per 50 customers, and they will operate until at least 30 minutes after the terminal closing hour.
11. A dispersal policy will be in operation and will be made available to the authorities on request.

Public safety

1. Staff will be trained to be alert to any potential danger to customers and react accordingly. If they are unable to quickly defuse the situation without risk to customer or staff, then they are instructed to call the police. All relevant fire procedures are in place for a premise of this size, and the business has been fully fire risk assessed.
2. An on -site accident book will be in operation to record any accident/ injury incurred on the premises. This document will be retained for inspection by the business for a period of three years.
3. A full Fire Risk Assessment has been carried out.

Prevention of public nuisance

1. A new sound system has been installed at the premises which contains a noise limiter. This is to be set at 75 decibels, as a maximum at all times. This will be for background music only.
2. Guests will be reminded by way of a notice at the entrance/ exit door to please leave the premises quietly.

The protection of children from harm

No children to be permitted on the premises after 22:00 hours.

Annex 3 – Conditions attached after a hearing by the licensing authority

N/A

Annex 4 – Plans

Licensing Service Registered plan number 2120/20

