



Holy Trinity C E Primary School Northwood

Rickmansworth Road, Northwood, Middlesex, HA6 2RH

T: 01923 822529 E: admin@holytrinitynorthwood.org

www.holytrinitynorthwood.org

Acting Headteachers: Mrs Sally Roscoe and Mrs Clare Rodenas



Dear Parent(s) / Carer(s),

SUPPLEMENTARY INFORMATION FOR ADMISSION TO HOLY TRINITY SCHOOL

Thank you for requesting an application form for admission to Holy Trinity C. of E. Primary School. Holy Trinity is proud to form part of the family of church schools working in close partnership with the London Diocesan Board for Schools.

I am very pleased to enclose a Supplementary Information Form and Minister's Reference Form. The union of Holy Trinity School and church commits to ensure our children live and learn within an environment enriched by our Christian ethos and values.

We are very proud of our standards and achievements and aim to develop each child academically, morally and spiritually. We believe education is not only about academic attainment but about learning independence, care and respect for others and gaining confidence and essential life skills.

Families are asked to commit to our three-way partnership between school, family and child and each of us works together to fully develop and support each child.

Applications for Reception must be made on-line to the Local Authority (LA) at the appropriate time using the Common Application Form (CAF) and it is the responsibility of the parent(s) / carer(s) to ensure applications are made on time.

Applications

If you would like your child to be considered for admission, please fully complete and return the attached forms if applying under either Faith criteria. If you have any questions or require further information, please telephone me at any time. Details of our open visits for the academic year will be available to view on our website.

Governors hope that parents / carers who choose Holy Trinity for their child(ren) do so knowing that it is a Church of England school with a distinctive Christian ethos and therefore, expect families to fully support the values of the school.

Thank you very much for your interest in our school. We pledge to do our very best for every child in our care and all our families are assured of a warm welcome.

Yours sincerely,

Mrs. N. McCarthy

On behalf of the Governing Body of Holy Trinity C. of E. Primary School



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Supplementary Information Form For Admission to Holy Trinity School RECEPTION or IN YEAR ~ September 2023

Please complete this form and return to the School Office.

Please pass the Priest's / Minister's reference form to your Priest / Minister and ask them to return it directly to the school. Thank you.

Male ☐ Female ☐ Date of birth: _____ (DD/MM/YY)

Surname : _____ Forename(s): _____

Address: _____

_____ Post Code: _____

Telephone: Home: _____ Mobile: _____

E-mail Address(es): _____

Parent(s) Name(s): _____

Legal Guardian's Name: _____

I / We are applying under faith criteria - Number 4 ☐

I / We are applying under faith criteria – Number 6. ☐

Parent / Guardian's signature: _____ Date: _____

*Thank you for your interest in Holy Trinity Church of England Primary School.
We would love to meet you and show you our school.
You are assured of a very warm welcome.*

If your circumstances change and you need to withdraw the application, please let us know immediately in order that the place may be offered to another child. Thank you.

For office use only:		
Date Received:	Received By:	Documents Received:
		Minister's Reference <input type="checkbox"/>



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Priest's / Minister's Reference

In support of a child's place at Holy Trinity Church of England Primary School under Criteria 4 or 6.

In all instances this form must be returned directly to the School Office please.

CRITERIA 4: Children living with (a) parent(s) / carer(s), at least one of whom is actively involved in the work and worship of Holy Trinity Church, Emmanuel Church Northwood, or a neighbouring parish* where a Church of England School education is not available. The parent'(s') / carer' (s') attendance at the church must currently take place at least twice per month for a minimum of two years and the application is to be supported by a Priest's / Minister's Reference Form, completed by the Priest / Minister who will return it directly to the school. The Supplementary Information Form will be returned directly to the school. Within this category, priority is given to families where (a) sibling(s) is / are currently attending Holy Trinity Church of England Primary School.

CRITERIA 6: Children living with (a) parent(s)* / carer(s)* who is / are committed to a Christian** Church in communion with the Anglican Church or the Catholic Faith with the application supported by a Priest's / Minister's Reference Form, completed by the Priest / Minister who will return it directly to the school. The parent'(s') / carer'(s') attendance at the church must currently take place at least twice per month for a minimum of two years and the application is to be supported by a Priest's / Minister's Reference Form, completed by the Priest / Minister who will return it directly to the school. The Supplementary Information Form will be returned directly to the school. Within this category, priority is given to families where (a) sibling(s) is / are currently attending Holy Trinity Church of England Primary School.

*A "Christian Church" is deemed to be an Anglican Church or church or chapel of a Christian Denomination affiliated nationally to 'Churches Together in Britain and Ireland' or Evangelical Alliance.

The following family has applied for a place for their child at Holy Trinity Church of England Primary School. If you are able to provide a reference, please complete and return this form to the school.

All details to be completed and the form is to be endorsed with the church's official stamp please.

Name of the Family: _____	Name of the Church: _____
Name of the Child: _____	Denomination: _____
Address: _____	Address of the church: _____
_____	_____
Postcode: _____ Tel No: _____	Postcode: _____ Tel No: _____

(In certain circumstances the school may telephone the Minister to verify information.)

*To be completed by the Minister: **Electronic signatures will not be accepted.***

I confirm that the church is affiliated to the Churches Together in Britain and Ireland or the Evangelical Alliance and eligible for application under Criteria 6. ☐

Please indicate the family involvement at your church and return this form to the school as soon as possible.

Has at least one parent / carer attended your church at least twice a month for the last two years and currently continues to do so? Yes: ☐ No: ☐ **We will not enter into any accompanying correspondence.**

Signed: _____ Dated: _____

Print Name: _____ Position: _____

NB. In the event that during the period specified for attendance at worship the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these [admissions] arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship.

Wisdom • Thankfulness • Compassion • Forgiveness • Friendship • Koinonia • Perseverance

"Living and Learning in the Family of God"

